Welcome to the Spring 2010 issue of the Hatch Library newsletter. We’ve been busy finding new resources to assist with your studies here at Bay Path College.

I’m especially excited about our new “Films on Demand” database, through which students and faculty can access entire films, or segments of films, across many disciplines in streaming video format on or off campus 24/7. Another new database at the Hatch Library is the “Oxford African American Studies Center,” which includes over 10,000 articles by leading scholars in the field.

We’ve also added several enhancements to our physical space that should make your library experience more comfortable and efficient: a new networked printer near the reference desk; popular books on CD; free copies of daily (the Springfield “Republican”) and weekly (the “Valley Advocate”) newspapers; and a soda machine.

My staff and I wish you all a great semester, and we welcome your feedback, questions, and comments.

Hatch Library is thrilled to announce the purchase of a new database, Films on Demand, that provides online access to over 5000 streaming videos. Faculty, you can put a URL to a film in your Angel page or create your own playlist and save only the video segments that apply to a specific class or topic. Students, you can access these videos from off campus 24/7! To learn more about using FOD in the classroom, visit the FOD Help Center or signup for one of the technology workshops being offered this spring.
Here are a few reminders of the Hatch Library lending policies. Bay Path students, faculty and alumni, as well as students and faculty from CCGS (Cooperating Colleges of Greater Springfield) may borrow items from the Hatch Library’s circulating collection. ID’s are needed to borrow from Hatch.  

Books circulate for three weeks; DVDs and videos circulate for one week. You can renew by phone or online by selecting Hatch Library under “Find Books and Videos,” and clicking on “Renew My Materials” with your Bay Path ID.  

The library does not charge fines for overdue materials. Borrowers are, however, responsible to pay for any materials they don’t return. Bay Path students must return all borrowed materials before the end of each semester. Failure to do so will result in a library block being placed on your college account. Blocked students do not have access to grades or transcripts as well as registration.

The circulation desk is also where faculty place items on reserve. These items are usually for library use only and require a college ID. To find a list of items on reserve by a faculty member, go to the library’s home page, select Hatch Library under “Find Books and Videos,” and then click on “Course Reserves.”

Our new display for “Big Books” makes it much easier to see and sort through our collection.
**HATCH LIBRARY AND THE ONE-DAY PROGRAM**

There are some special features provided by the library to assist students that may be of particular interest to One-Day students.

There is a specially marked box in Blake for students to return their library books if they wish to return them after the library has closed, between 4-6:15 PM, on Saturdays. This service is for One-Day students only.

Library staff members have been participating in orientation sessions for One-Day students. If you missed the session there are other ways to contact the library including online by using the [Ask a Librarian](#) form on our homepage.

Our [home page](#) has been updated to make searching and finding information easier. The Hatch Virtual Reference section of the home page now has sections marked by red bullets. Sections are [Online Tutorials](#), [Research Tools](#) and [Request an Interlibrary Loan](#).

Under [Online Tutorials](#), the Hatch Virtual Tour, the Basics of APA style, Evaluating Web Resources, Finding Scholarly Articles, and other tutorials describe how to use many basic library resources. There’s a wealth of information under [Research Tools](#). Take a look and see the many links and evaluation tools that you will be able to use. If you need material from another library, click on [Request an Interlibrary Loan](#). Fill in the information needed and Hatch Library will ask other libraries to send the requested items to Bay Path.

**INTERLIBRARY LOAN SERVICE**

Have you ever been working on an assignment, diligently searching Hatch Library’s databases, when you come across a citation for the perfect article, only to find that you cannot access the full text? It’s frustrating, and chances are at some point it’ll happen to you. But we at Hatch Library can help. We can get the text of that article for you through interlibrary loan, or ILL.

An ILL occurs at a library user’s request, when the book or article you want to use is unavailable at our library. Through an ILL transaction, those materials are provided to us by another library. We get materials from libraries not only in our region, but from all over the country. As a part of this cooperative effort, Hatch also lends items from our library collection to libraries across the US.

There are several ways an ILL request can be initiated:

- You can click on a direct link in most of our databases to an electronic ILL Request Form, offered for any article that is not available in full text. You can also now find a link to this form on the Hatch home page.
- You can send an e-mail directly to our ILL e-mail account, <ill@baypath.edu>. Make sure to include as complete a citation as possible in your message.
- You can fill out an ILL request form in hardcopy here in the library. Forms are located next to the Reference Desk.

When making a request, keep in mind the timeframe which this process requires. It generally takes 3 to 10 days for materials to arrive – sometimes less, but sometimes more. ILL is a multi-step process, involving staff at other libraries, and there’s little we can do to speed up the turnaround time. If you’re new to using our ILL services, the staff at Hatch Library is happy to answer your questions or assist you with making ILL requests.
SOMETHING FOR EVERYONE!

Looking to relax and enjoy a light read, submerge yourself in the beauty of art and architecture, or learn some interesting tidbits on a variety of topics? If yes, you’ll want to check out our new Current Popular Magazines display rack conveniently located on the main floor by the copier. With titles ranging from Architectural Digest to Wired you’re sure to find a title of interest.

Right next to these magazines you’ll find Current Newspapers, including the Boston Globe, Hartford Courant, Financial Times, Business West and the Chronicle of Higher Education.

You can also pick up your own copy of the daily Springfield Republican and the weekly Valley Advocate from the rack just inside the library’s front entrance.

Come check out these great resources!

STEERING CLEAR OF PLAGIARISM

Citing sources is a vital tool in the war against plagiarism AND it offers the added benefit of lending authority to your ideas. When starting a research paper, find out what citation style your instructor requires for your assignment. Hatch Library has copies of the latest editions of the most popular style manuals available for your use in the library – just ask someone on the library staff for the manual that you need. Two of the most popular style manuals, The MLA Handbook for Writers of Research Papers, 7th Edition (2009) and The Publication Manual of the American Psychological Association, 6th Edition (2010) reflect recent changes in citation format, so make sure that your citations are up to date.

The Hatch Library website has some helpful links to get you started. From the library’s homepage you can access tutorials about citing sources and plagiarism – just click on the link to “Online Tutorials” to find links to “The Basics of APA Style,” “You Quote It, You Note It,” and a Tutorial and Webinar about RefWorks. More citation assistance is available when you select the link to “Research Tools” and choose “Citing Sources Resources,” “Writing Academic Papers” or “Hatch Handout: Citing Sources.” Keep in mind that Hatch librarians are available to assist you in any stage of your research.
SPOTLIGHT: HATCH VIRTUAL LIBRARY

Welcome back from your winter break!

There have been several changes made to the Hatch web page in the past few months. Please take a few moments to review our newsletter to learn more about them.

Of special note are the changes in the reference section of our home page as well as our quicksearch options in our Databases by Subject page. You’ll also want to checkout our new streaming video database, Films on Demand.

As always, I am here at the CMC campus library to help with any of your research needs. I am available on Tuesday and Wednesday evenings from 4:30-8:30 p.m., and by appointment on Saturdays. My e-mail address is tsemo@baypath.edu.

TUTORING AT BURLINGTON

I have a job that I love. My position is both librarian and tutor for the Burlington campus. There is overlap between these two functions, and at any given moment, I could be wearing one or both of those hats. One moment I may be helping a student to gain perspective on a medieval primary source, such as a document written by Margareta, the Countess of Flanders in the early part of the thirteenth century, so that the student might complete a document analysis on the item; and the next moment I might be delving into the events leading up to the 1911 Revolution in China to help a student who is comparing the Chinese Revolution with the 1917 Revolution in Russia. At another moment I might be editing the final draft of a lesson plan for a student in an education course. I receive simple requests for help navigating the library web site, or the Google email program, as well as in-depth requests from students who need help finding appropriate sources for a research paper, and requests from those who need help citing those sources.

I also tutor in any subject that comes my way: History, Business, Law, Literature, Science, Social Science, Technology, Computers, Arts, Philosophy, Education, and so on. I especially appreciate an email in advance (mmorgan@baypath.edu) from students who plan to come into the library for tutoring or research help. This helps me to organize my time, and prepare for each visit.

I am at the Burlington campus on Saturdays and Mondays, and will work with students individually or in small groups on those days. I also make myself available via email every day of the week, and will help students with research projects or editing as needed via email. I post my hours on the Burlington Electronic Bulletin Board, and on the window of the Burlington Campus library.

CMC: (508) 248-5088
BC: (781) 272-0222 ext. 3025
SAVVY SEARCHERS SPOTLIGHT

Hatch Virtual Library

Hatch Virtual Library

Widgets...What?!?

According to the *American Heritage Dictionary* a widget is “[a] program that performs some simple function, such as providing a weather report or stock quote, and can be accessed from a computer desktop, webpage, mobile phone or subscription television service.” You’ll notice our Databases by Subject page has changed and now boasts four widget-based search boxes to our four most popular database providers. The search boxes work a lot like Google, only your search results are more reliable. Use a widget to start your research or to search multiple databases at once.

A LOOK BACK IN THE ARCHIVES

Excerpts from the Bay Path Junior College Student Handbook 1951-1952:

- Supplies…”A fountain pen is a MUST for each student. No student is permitted to carry an ink bottle from one classroom to another.”
- Dress…”Students are expected to attend classes dressed appropriately at all times, as they would in a well-managed office. Tailored suits and dresses, hose, and shoes with some style of heel are considered in good taste. Slacks, dungarees, and outside shirts are acceptable only for hours of relaxations and recreation.”
- Hours…”All students are asked to be in their residences by 10:30 on Sunday through Thursday nights inclusive, except Wednesday night which may be used as a date night, if the student’s academic progress will allow. In this case, the reporting-in time is 11:00. On Friday and Saturday nights the student is given a 1:00 privilege.

Excerpts from the Bay Path Junior College Student Handbook 1968:

- Reminders…”Gum should never be chewed publicly.” … “Overt expressions of anger and temper tantrums indicate immaturity and are intolerable.”
- Residence Hall and Campus Discipline --- Demerits are assessed to resident students for infractions of house and campus rules.

Bay Path College
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539 Longmeadow St.
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Fax: (413) 567-8345
E-mail: library@baypath.edu

Library Hours
M-Th 8 a.m. to 10 p.m.
Fri 8 a.m. to 5 p.m.
Sat 7 a.m. to 5 p.m.
Sun 1 p.m. to 10 p.m.
Hatch Virtual Library
http://library.baypath.edu/